



DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF ARMY RESERVE
2400 ARMY PENTAGON
WASHINGTON DC 20310-2400

DAAR-HR (600-8-19d)

09 Jun 22

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Implementation Guidance for U.S. Army Reserve (USARC) Troop Program Unit (TPU) Temporary Promotion (Sergeant through Sergeant Major) - Rescind

1. References:
 - a. Office of the Chief Army Reserve (OCAR), DAAR-HR memorandum (Implementation Guidance to Troop Program Unit (TPU) Temporary Promotion (Sergeant (SGT) through Sergeant Major (SGM)), 7 April 2021.
 - b. Office of the Chief Army Reserve (OCAR), DAAR-HR memorandum (Temporary Promotion (Sergeant through Sergeant Major) – Modification of Deployment Applicability), 30 September 2021.
 - c. Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Consolidated and Updated Application of Non-Commissioned Officer Temporary Promotions), 1 November 2021.
 - d. Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Noncommissioned Officer Temporary Promotions – Additional Guidance), 13 December 2021.
2. References 1a and 1b are hereby rescinded based on the release of references 1c and 1d.
3. For additional information contact MSG Oscar Orellana or MSG Kelli Stovell, USARC G-1 Enlisted Management Branch at 910-570-8706/910-570-9517 or usarmy.usarc.usarc-hq.mbx.g-1-enl-promotions@mail.mil.

FOR THE CHIEF OF ARMY RESERVE:

TRAYLOR,TRAVIS. Digitally signed by
ONEAL,111321555 TRAYLOR,TRAVIS,ONEAL,1113
7 215557 Date: 2022.06.09 13:55:49 -04'00'

TRAVIS O. TRAYLOR
COL, GS
Deputy Chief of Staff, G-1

DISTRIBUTION:
(see next page)

DAAR-HR (600-8-19d)

SUBJECT: Implementation Guidance for U.S. Army Reserve (USARC) Troop Program Unit (TPU) Temporary Promotion (Sergeant through Sergeant Major) - Rescind

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OCAR Directors & Deputies



DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF ARMY RESERVE
2400 ARMY PENTAGON
WASHINGTON, DC 20310-2400

DAAR-HR (600-8-19d)

07-Apr-21

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Implementation Guidance to Troop Program Unit (TPU) Temporary Promotion (Sergeant (SGT) through Sergeant Major (SGM))

1. References:
 - a. Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Temporary Promotion (Sergeant through Sergeant Major)), 24 Nov 20.
 - b. MILPER message number 20-394 (Temporary Promotions (Sergeant through Sergeant Major), 24 Nov 20.
 - c. Department of Defense Financial Management Regulation (DoDFMR) 7000-14-R, Volume 7A, Chapter 10, (Duty Subject to Hostile Fire or Imminent Danger).
 - d. Army Regulation 600-8-19, Enlisted Promotions and Reductions.
 - e. Office of the Chief Army Reserve, DAAR-HR memorandum (Guidance to Consolidated Exceptions to Policy Concerning Enlisted Promotions During the Coronavirus (COVID-19) Outbreak for Troop Program Unit (TPU) Soldiers Update), 30 Dec 20.
2. This memorandum provides implementing instructions to references 1a and 1b beginning with the May 2021 promotion month.
3. Definitions and conditions.
 - a. A temporary promotion is a promotion to a higher rank (Sergeant (SGT) through Sergeant Major (SGM)), with pay and allowances until such time a set condition is met, at which point the promotion is permanent or the promotion expires, whichever occurs first.
 - b. Soldiers will be reduced to their former grade upon expiration of temporary promotion by the appropriate servicing Readiness Division (RD).
 - c. The effective date the temporary promotion expires is the date of the reduction. The Soldier's date of rank will be the original date of rank of the former grade. Soldiers will not incur any debt if they are reduced to the previous rank.

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SUBJECT: Implementation Guidance to Troop Program Unit (TPU) Temporary Promotion (Sergeant (SGT) through Sergeant Major (SGM))

d. Soldiers must be fully promotable except for Professional Military Education (PME) completion in order to qualify for the promotion. Only one temporary promotion to any paygrade is authorized. Soldiers must not have any record within the Army Training Resource and Reservation System (ATRRS) of being a no-show, failing to attend without proper authority, or previous failure for the requisite course.

e. The date of rank for all temporary promotion orders will be the 3rd day of the promotion month.

4. Temporary promotions are authorized for TPU Soldiers who are prevented from completing mandatory PME courses to qualify for promotion to the ranks of SGT through SGM for any of the following:

a. While in units deployed to named operational deployments in an imminent danger/hostile fire area as defined in reference 1c where there is no training opportunity otherwise available.

b. While serving on a temporary profile due to pregnancy or postpartum.

c. While enrolled in the non-resident Sergeants Major Course (SMC) following the graduation of the corresponding resident Sergeants Major Course (SMC).

5. PME completion requirement.

a. Soldiers have 36 months from their redeployment date or from the end date of the pregnancy based profile or the start of the post-partum profile (whichever is applicable) to complete the required level of PME. Soldiers who do not complete their PME will be reduced in rank to their former grade without exception. Soldiers must be on the Promotion Recommended List (PRL) or on a standing Order of Merit List (OML) prior to the deployment or the pregnancy profile date.

b. Soldiers deployed or on a pregnancy/post-partum profile must provide supporting documentation showing they were provided the opportunity to attend the required PME. Supporting documentation may consist of the following: email from the training NCO to Soldier showing the PME opportunity with course details; ATRRS screen shot showing scheduled PME; or a memorandum for record signed by the unit 1SG/CSM capturing PME opportunity provided to the Soldier.

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6. Procedures.

a. All Soldiers requesting temporary promotions to SGT through MSG must be slotted and serving in the higher grade position prior to submission of the temporary promotion request. All Soldiers requesting temporary promotions will submit personnel action T-6-E-4 within the Personnel Actions Guide and the appropriate DA Form 4187 provided as attachments to this policy. Temporary promotion requests to SGT through MSG will be endorsed by the first Command Sergeant Major (CSM) in the NCO support channel. Requests for temporary promotion to SGM will be endorsed by the first General Officer (GO) in the chain of command through the first nominative CSM in the NCO support channel.

b. Deployed Soldiers. Deployed Soldiers in locations as defined in paragraph 4a will submit a temporary promotion packet through their unit up to their servicing RD utilizing a DA Form 4187 (Encl 1).

c. Pregnancy. Pregnant Soldiers requesting a temporary promotion will submit a DA Form 4187 (Encl 2) and include a copy of a valid, pregnancy/post-partum based DA Form 3349 (Physical Profile) to their unit for processing to the servicing RD.

d. Non-Resident students of the Sergeant Major Course (SMC).

(1) MSG requesting a temporary promotion will submit a DA Form 4187 (Encl 3) through the first General Officer in their chain of command through the first nominative CSM in the NCO support channel to their servicing RD for additional process.

(2) In order to qualify for the temporary promotion, MSGs must be making satisfactory academic progress during the distance learning (DL) portion of the non-resident SMC and be assigned/ reassigned in a valid SGM vacancy within the Soldier's elected mileage using the current slating process.

(3) MSGs must complete the entire non-resident SMC by the projected ATRRS completion date or they will be reduced in rank to their former grade without exception.

7. The Army Reserve Senior Leader Development Office (SLDO) will monitor promotion order compliance to ensure temporarily promoted SGMs meet their PME requirement by the established time in the promotion order. If the Soldier is found non-compliant, SLDO will notify USARC G-1 to coordinate with RD to generate the reduction order.

8. RD responsibilities:

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SUBJECT: Implementation Guidance to Troop Program Unit (TPU) Temporary Promotion (Sergeant (SGT) through Sergeant Major (SGM))

a. Review all temporary promotion packets for completion and accuracy and forward to USARC G-1 for approval.

b. Match all deployment, pregnancy/post-partum and SMC promotion requests a valid vacancy based on the Soldier's placement on the OML in order to issue a temporary promotion.

c. Add the following instructions to promotion orders:

(1) Deployment: "This temporary promotion has taken place under Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Temporary Promotion (Sergeant through Sergeant Major)), 24 Nov 20. By accepting this promotion, I understand I must coordinate with unit training personnel to enroll in the required Professional Military Education (PME) as required by STEP. Failure to complete the required PME within 36 months of the completion of my mobilization (insert date here) will result in reduction in rank to my previous grade effective the date of expiration of this order."

(2) Pregnancy: "This temporary promotion has taken place under Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Temporary Promotion (Sergeant through Sergeant Major)), 24 Nov 20. By accepting this promotion, I understand I must coordinate with unit training personnel to enroll in the required PME as required by STEP. Failure to complete required PME within 36 months from the end date of the pregnancy-based profile or 36 months from the start date of the post-partum profile (whichever is applicable) (insert date here) will result in reduction in rank to my previous grade effective the date of expiration of this order."

(3) Non-resident SMC: "This temporary promotion has taken place under Office of the Deputy Chief of Staff, G-1, DAPE-ZA memorandum (Temporary Promotion (Sergeant through Sergeant Major)), 24 Nov 20. By accepting this promotion, I understand I must successfully complete the Sergeant Major Course by the projected ATRRS completion date. Failure to complete the required PME by the projected completion date (insert date here) will result in reduction in rank to my previous grade effective the date of expiration of this order."

d. Distribute promotion and transfer orders (if applicable) to the Soldier, the gaining unit, and the losing unit (if applicable) in order to ensure communication across all parties. RDs will also ensure orders are uploaded to iPERMS. Temporary promotion orders to SGM will be copied furnished to SLDO.

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e. Develop tracking mechanisms to ensure Soldiers meet the conditions for which their temporary promotions are based upon and automatically reduce the Soldiers to their former grades if the conditions of the temporary promotion have not been met.

9. Functional Command (FC) responsibilities. FCs will also develop tracking mechanisms to ensure Soldiers within their command temporarily promoted under this policy meet their PME requirements by the expiration date on their promotion orders.

10. Commander/Unit Leadership Teams and Soldier responsibilities:

a. Training Requirements for Promotion Eligibility

(1) Army Combat Fitness Test (ACFT).

(a) Until the ACFT becomes a promotion eligibility requirement, the use of the last passing record Army Physical Fitness Test (APFT) is authorized to qualify Soldiers for promotion recommendation and pin-on (to include award of promotion points) regardless of when the APFT was last administered.

(b) Commanders will not flag Soldiers for failing to take the APFT during this period. Soldiers who previously failed an APFT, will remain flagged until they successfully pass an APFT.

(2) Weapons Qualification. Although not tied to promotion recommendation or pin-on eligibility, the requirement that the most recent weapons qualification score be within the last 24 months for a Soldier to receive promotion points, as specified in reference 1d, paragraph 3-16a(1), is currently suspended as it pertains to award of promotion points for junior enlisted promotions.

b. Soldiers are responsible for reviewing their record and ensuring it is accurate. Soldiers should contact their unit administrative personnel or S-1 for any corrections required. Soldiers may adjust their mileage election in accordance with their servicing RD's standard operating procedures.

c. Soldiers are required to comply with any reassignment order and to make contact with their gaining unit as soon as possible (as applicable). Soldiers will coordinate with their unit's training personnel to enroll in the first available required PME course. Units will follow United States Army Reserve Command (USARC) G-3/7 Select, Train, Educate, Promote (STEP) guidance when enrolling Soldiers for the required PME.

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SUBJECT: Implementation Guidance to Troop Program Unit (TPU) Temporary Promotion (Sergeant (SGT) through Sergeant Major (SGM))

11. For additional information contact MSG Oscar Orellana or MSG Juan Unigarro, USARC G-1 Enlisted Management Branch at 910-570-8706/910-570-9517 or usarmy.usarc.usarc-hq.mbx.g-1-enl-promotions@mail.mil.

FOR THE CHIEF OF ARMY RESERVE:

CORNER.RICHARD.W.II.1009974187
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4187
Digitally signed by
CORNER.RICHARD.W.II.100997
Date: 2021.04.07 13:20:26 -04'00'

3 Encls

1. DA Form 4187 Deployment
2. DA Form 4187 Pregnancy/Post
3. DA Form 4187 SMC

RICHARD W. CORNER II

COL, AG

Deputy Chief of Staff, G-1

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I CORPS

III CORPS

XVIII ABC

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CF:

USARC XOs

USARC DIR/DEP/CH/ASST

OCAR Directors & Deputies

PERSONNEL ACTION

For use of this form, see PAM 600-8; the proponent agency is DCS, G-1.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, USC, Section 3013, E.O. 9397 (SSN), as amended	PRINCIPAL PURPOSE: To request or record personnel actions for or by Soldiers in accordance with DA PAM 600-8.	ROUTINE USES: The DoD Blanket Routine Uses that appear at the beginning of the Army's compilation of systems of records may apply to this system.
DISCLOSURE: Voluntary; however failure to provide Social Security Number may result in a delay or error in processing the request for personnel action.		
1. THRU <i>(Include ZIP Code)</i> Commander 1st CSM in NCO Support Channel 1st GO for SGM request only Readiness Division	2. TO <i>(Include ZIP Code)</i> USARC G-1 4710 Knox Street Fort Bragg NC, 28310	3. FROM <i>(Include ZIP Code)</i> Soldier's Company Commander ENTER FULL ADDRESS

SECTION I - PERSONAL IDENTIFICATION

4. NAME <i>(Last, First, MI)</i> LAST, FIRST, MI	5. GRADE OR RANK/PMOS/AOC CURRENT RANK / MOS	6. SOCIAL SECURITY NUMBER 999-99-9999
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SECTION II - DUTY STATUS CHANGE *(AR 600-8-6)*

7. The above Soldier's duty status is changed from _____ to _____
effective _____ hours, _____

SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: <i>(Check as appropriate)</i>				
<input type="checkbox"/> Service School <i>(Enl only)</i>	<input type="checkbox"/> Special Forces Training/Assignment	<input type="checkbox"/> Identification Card		
<input type="checkbox"/> ROTC or Reserve Component Duty	<input type="checkbox"/> On-the-Job Training <i>(Enl only)</i>	<input type="checkbox"/> Identification Tags		
<input type="checkbox"/> Volunteering For Oversea Service	<input type="checkbox"/> Retesting in Army Personnel Tests	<input type="checkbox"/> Separate Rations		
<input type="checkbox"/> Ranger Training	<input type="checkbox"/> Reassignment Married Army Couples	<input type="checkbox"/> Leave - Excess/Advance/Outside CONUS		
<input type="checkbox"/> Reassignment Extreme Family Problems	<input type="checkbox"/> Reclassification	<input type="checkbox"/> Change of Name/SSN/DOB		
<input type="checkbox"/> Exchange Reassignment <i>(Enl only)</i>	<input type="checkbox"/> Officer Candidate School	<input checked="" type="checkbox"/> Other <i>(Specify)</i> Temporary Promotion - DEPLOYMENT		
<input type="checkbox"/> Airborne Training	<input type="checkbox"/> Asgmt of Pers with Exceptional Family Members			
9. SIGNATURE OF SOLDIER <i>(When required)</i>				10. DATE <i>(YYYYMMDD)</i>

SECTION IV - REMARKS *(Applies to Sections II, III, and V)* *(Continue on separate sheet)*

1. IAW AR 600-8-19, paragraph 1-36, request TEMPORARY promotion to (insert rank) as an exception to the provisions set forth in AR 600-8-19; specifically, without having completed mandatory Professional Military Education (PME) training set forth in paragraphs 1-11a(1), 1-29, and Table 3-3. TEMPORARY promotion is requested as it relates to DEPLOYMENT.
2. Soldier was integrated on the promotion recommended list/ order of merit list on (YYMMDD) and the deployment date is (YYMMDD). Soldier has/has not (circle or cross out one) been scheduled for resident NCO Professional Development System (NCOPDS) course for next higher rank. (must list any occasions (dates) and reasons for non-attendance).
3. Soldier Statement: "I understand that upon accepting this promotion under temporary promotions, I must complete my PME requirement within 36 months after re- deployment." redeployment date is (enter the YYMMDD).

Enclosures

1. TCS Orders/DD FM 1610
2. Soldier Record Brief (most recent)
3. Copy of UMR page/DMD page showing Soldier assigned position (except for E9)
4. Proof of imminent danger pay

SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change <i>(Section II)</i> or that the request for personnel action <i>(Section III)</i> contained herein -			
<input checked="" type="checkbox"/> HAS BEEN VERIFIED	<input type="checkbox"/> RECOMMEND APPROVAL	<input type="checkbox"/> RECOMMEND DISAPPROVAL	<input type="checkbox"/> IS APPROVED
12. COMMANDER/AUTHORIZED REPRESENTATIVE		13. SIGNATURE	
COMPANY COMMANDER		14. DATE <i>(YYYYMMDD)</i>	

15. NAME OF INDIVIDUAL		16. SSN	
ADDENDUM - RECOMMENDATIONS FOR APPROVAL/DISAPPROVAL			
AUTHORITY	a. TO Readiness Division	b. FROM Commander 1st CSM in NCO Support Channel 1st GO for SGM request only	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS I have verified the justification for the TEMPORARY promotion; the Soldier is prepared for duties at the next higher rank. Soldier will be scheduled for PME. Through no fault of the Soldier he/she was never afforded the opportunity to attend PME and he/she meets all course prerequisites for attendance for (insert PME here).			
AUTHORITY	a. TO USARC G-1 4710 Knox Street Fort Bragg NC, 28310	b. FROM Readiness Division	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
AUTHORITY	a. TO	b. FROM	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
AUTHORITY	a. TO Readiness Division	b. FROM USARC G-1 4710 Knox Street Fort Bragg NC, 28310	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			

PERSONNEL ACTION

For use of this form, see PAM 600-8; the proponent agency is DCS, G-1.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, USC, Section 3013, E.O. 9397 (SSN), as amended

PRINCIPAL PURPOSE: To request or record personnel actions for or by Soldiers in accordance with DA PAM 600-8.

ROUTINE USES: The DoD Blanket Routine Uses that appear at the beginning of the Army's compilation of systems of records may apply to this system.

DISCLOSURE: Voluntary; however failure to provide Social Security Number may result in a delay or error in processing the request for personnel action.

1. THRU <i>(Include ZIP Code)</i> Commander 1st CSM in NCO Support Channel 1st GO for SGM request only Readiness Division	2. TO <i>(Include ZIP Code)</i> USARC G-1 4710 Knox Street Fort Bragg NC, 28310	3. FROM <i>(Include ZIP Code)</i> Soldier's Company Commander ENTER FULL ADDRESS
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SECTION I - PERSONAL IDENTIFICATION

4. NAME <i>(Last, First, MI)</i> LAST, FIRST, MI	5. GRADE OR RANK/PMOS/AOC CURRENT RANK / MOS	6. SOCIAL SECURITY NUMBER 999-99-9999
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SECTION II - DUTY STATUS CHANGE *(AR 600-8-6)*

7. The above Soldier's duty status is changed from _____ to _____
effective _____ hours, _____

SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: *(Check as appropriate)*

Service School <i>(Enl only)</i>	Special Forces Training/Assignment	Identification Card
ROTC or Reserve Component Duty	On-the-Job Training <i>(Enl only)</i>	Identification Tags
Volunteering For Oversea Service	Retesting in Army Personnel Tests	Separate Rations
Ranger Training	Reassignment Married Army Couples	Leave - Excess/Advance/Outside CONUS
Reassignment Extreme Family Problems	Reclassification	Change of Name/SSN/DOB
Exchange Reassignment <i>(Enl only)</i>	Officer Candidate School	<input checked="" type="checkbox"/> Other <i>(Specify)</i> Temporary Promotion - Pregnancy / Postpartum
Airborne Training	Asgmt of Pers with Exceptional Family Members	

9. SIGNATURE OF SOLDIER *(When required)*

10. DATE *(YYYYMMDD)*

SECTION IV - REMARKS *(Applies to Sections II, III, and V)* *(Continue on separate sheet)*

1. IAW AR 600-8-19, paragraph 1-36, request TEMPORARY promotion to (insert rank) as an exception to the provisions set forth in AR 600-8-19; specifically, without having completed mandatory Professional Military Education (PME) training set forth in paragraphs 1-11a(1), 1-29, and Table 3-3. TEMPORARY promotion is requested as it relates to pregnancy/post-partum.

2. Soldier was integrated on the promotion recommended list/ order of merit list on (YYMMDD) and the pregnancy profile date is (YYMMDD). Soldier has/has not (circle or cross out one) been scheduled for resident NCO Professional Development System (NCOPDS) course for next higher rank. (must list any occasions (dates) and reasons for non-attendance).

3. Soldier Statement: "I understand that upon accepting this promotion under temporary promotions, I must complete my PME requirement 36 months after my pregnancy profile expires."

Enclosures

1. Soldier's DA Form 3349 (Physical Profile)
2. Soldier Record Brief (most recent)
3. UMR page showing Soldiers position of assignment to the requested grade (except for E9).

SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change *(Section II)* or that the request for personnel action *(Section III)* contained herein -

HAS BEEN VERIFIED RECOMMEND APPROVAL RECOMMEND DISAPPROVAL IS APPROVED IS DISAPPROVED

12. COMMANDER/AUTHORIZED REPRESENTATIVE 13. SIGNATURE 14. DATE *(YYYYMMDD)*

COMPANY COMMANDER

15. NAME OF INDIVIDUAL		16. SSN	
ADDENDUM - RECOMMENDATIONS FOR APPROVAL/DISAPPROVAL			
AUTHORITY	a. TO Readiness Division	b. FROM Commander 1st CSM in NCO Support Channel 1st GO for SGM request only	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS I have verified that the justification for the TEMPORARY promotion; the Soldier is prepared for duties at the next higher rank. Soldier will be scheduled for PME. Through no fault of the Soldier he/she was never afforded the opportunity to attend PME and he/she meets all course prerequisites for attendance for (insert PME here).			
AUTHORITY	a. TO USARC G-1 4710 Knox Street Fort Bragg NC, 28310	b. FROM Readiness Division	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
AUTHORITY	a. TO	b. FROM	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
AUTHORITY	a. TO Readiness Division	b. FROM USARC G-1 4710 Knox Street Fort Bragg NC, 28310	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			

PERSONNEL ACTION

For use of this form, see PAM 600-8; the proponent agency is DCS, G-1.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, USC, Section 3013, E.O. 9397 (SSN), as amended

PRINCIPAL PURPOSE: To request or record personnel actions for or by Soldiers in accordance with DA PAM 600-8.

ROUTINE USES: The DoD Blanket Routine Uses that appear at the beginning of the Army's compilation of systems of records may apply to this system.

DISCLOSURE: Voluntary; however failure to provide Social Security Number may result in a delay or error in processing the request for personnel action.

1. THRU <i>(Include ZIP Code)</i> Commander 1st General Officer Readiness Division	2. TO <i>(Include ZIP Code)</i> USARC G-1 4710 Knox Street Fort Bragg NC, 28310	3. FROM <i>(Include ZIP Code)</i> Soldier's Company Commander ENTER FULL ADDRESS
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SECTION I - PERSONAL IDENTIFICATION

4. NAME <i>(Last, First, MI)</i> LAST, FIRST, MI	5. GRADE OR RANK/PMOS/AOC CURRENT RANK / MOS	6. SOCIAL SECURITY NUMBER 999-99-9999
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SECTION II - DUTY STATUS CHANGE *(AR 600-8-6)*

7. The above Soldier's duty status is changed from _____ to _____
effective _____ hours, _____

SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: *(Check as appropriate)*

<input type="checkbox"/> Service School <i>(Enl only)</i>	<input type="checkbox"/> Special Forces Training/Assignment	<input type="checkbox"/> Identification Card
<input type="checkbox"/> ROTC or Reserve Component Duty	<input type="checkbox"/> On-the-Job Training <i>(Enl only)</i>	<input type="checkbox"/> Identification Tags
<input type="checkbox"/> Volunteering For Oversea Service	<input type="checkbox"/> Retesting in Army Personnel Tests	<input type="checkbox"/> Separate Rations
<input type="checkbox"/> Ranger Training	<input type="checkbox"/> Reassignment Married Army Couples	<input type="checkbox"/> Leave - Excess/Advance/Outside CONUS
<input type="checkbox"/> Reassignment Extreme Family Problems	<input type="checkbox"/> Reclassification	<input type="checkbox"/> Change of Name/SSN/DOB
<input type="checkbox"/> Exchange Reassignment <i>(Enl only)</i>	<input type="checkbox"/> Officer Candidate School	<input checked="" type="checkbox"/> Other <i>(Specify)</i> Temporary Promotion - Non Resident SMC enrollement
<input type="checkbox"/> Airborne Training	<input type="checkbox"/> Asgmt of Pers with Exceptional Family Members	
9. SIGNATURE OF SOLDIER <i>(When required)</i>		10. DATE <i>(YYYYMMDD)</i>

SECTION IV - REMARKS *(Applies to Sections II, III, and V)* *(Continue on separate sheet)*

1. IAW AR 600-8-19, paragraph 1-36, request TEMPORARY promotion to (insert rank) as an exception to the provisions set forth in AR 600-8-19; specifically, without having completed mandatory Professional Military Education (PME) training set forth in paragraphs 1-11a(1), 1-29, and Table 3-3. TEMPORARY promotion is requested as it relates to Non Resident SMC enrollment.
2. Soldier was integrated on the promotion recommended list/ order of merit list on (YYMMDD) and the date of completion of the non-resident portion (phase II) of SMC is (YYMMDD).
3. Soldier Statement: "I understand that upon accepting this promotion under temporary promotions, I must successfully complete the resident portion requirement of SMC by the projected ATRRS completion date of (YYMMDD).

Enclosures

1. 1059 for completion of non resident portion of SMC
2. Soldier Record Brief (most recent)

SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change <i>(Section II)</i> or that the request for personnel action <i>(Section III)</i> contained herein -			
<input checked="" type="checkbox"/> HAS BEEN VERIFIED <input type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DISAPPROVAL <input type="checkbox"/> IS APPROVED <input type="checkbox"/> IS DISAPPROVED			
12. COMMANDER/AUTHORIZED REPRESENTATIVE COMPANY COMMANDER		13. SIGNATURE	
		14. DATE <i>(YYYYMMDD)</i>	

15. NAME OF INDIVIDUAL		16. SSN	
ADDENDUM - RECOMMENDATIONS FOR APPROVAL/DISAPPROVAL			
AUTHORITY	a. TO Readiness Division	b. FROM Commander 1st General Officer	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS I have verified the justification for the TEMPORARY promotion; the Soldier is prepared for duties at the next higher rank.			
AUTHORITY	a. TO USARC G-1 4710 Knox Street Fort Bragg NC, 28310	b. FROM Readiness Division	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
AUTHORITY	a. TO	b. FROM	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
AUTHORITY	a. TO Readiness Division	b. FROM USARC G-1 4710 Knox Street Fort Bragg NC, 28310	
	c. ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL	
d. NAME (Last, First, Middle)		e. RANK	f. DATE (YYYYMMDD)
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			